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| Report to | Trowbridge Area Board |
| Date of Meeting | 13 March 2014 |
| Title of Report | Area Board Funding Applications |

Purpose of Report

To ask Councillors to consider seventeen funding applications to the community area grants fund scheme.

1. Seventeen applications seeking Community Area Grant Funding (appendix 1)

1.1 Wiltshire Youth Marching Band - £1,250 requested for new drums.

1.2 Longmeadow Tenants and Residents Association - £5,000 requested for toilet refurbishment at Longfield Community Centre.

1.3 Relate Mid Wiltshire - £5,000 requested for relocation of premises.

1.4 Hilperton Village Hall - £481.93 requested for screen and projector

1.5 POWA Primary School - £946.63 requested towards a new kitchen.

1.6 The Mead Academy Trust - £750 requested towards equipment for the Castle Mead Community Club.

1.7 Collaborative Schools - £500 requested to replace outdoor play equipment at Larkrise Special School.

1.8 Trowbridge Arts Festival - £1,420 requested for an arts project "Small Town Matters."

1.9 The Multi Sensory Art Project at Larkrise School - £2,855 requested to provide disabled children with creative and sensory experiences.

1.10 Trowbridge Town Team - £4,000 requested for a Trowbridge Teenage Market.

1.11 St. John's Church, Upper Studley - £5,000 requested to replace the church hall roof.

1.12 PTA Grove School - £500 requested to buy equipment for after school clubs.

1.13 St John's Catholic Primary School PTA - £480 requested for equipment to provide refreshments.

1.14 Beehive Cricket Club, Southwick - £3,600 requested for a practice cricket net facility.

1.15 Hope Nature Centre - £5,000 requested to install CCTV and an alarm system.

1.16 Friends of Southwick Country Park - £488.80 requested for volunteers hand tools.

1.17 Trowbridge and District White Ensign Association - £5,000 requested for repairs to the Holy Trinity Church WW1 War Memorial.

Total Amount requested = £42,272.36

1. Background

1.1 Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2013/2014. The emphasis in 2013/14 will be that the Area Board funding will support volunteering, community involvement and addressing community priorities.

1.2 Trowbridge Area Board has a total budget for 2013/2014 of £113,785 for community area grants (CAGS), community area partnership (CAP) core funding and area board/councillor led initiatives. Pursuant to the budget approved by full Council, the Area Board has a capital budget allocation of £92,036 for CAGS/Councillor led projects and Digital Literacy Fund grants and £21,749 for revenue funding including the CAP core funding:

- £15,556 - TCAF CAP core funding
- £2,680 – TCAF – Lights Camera Action
- £1,500 – West Wiltshire Scouts – Equipment & secure store
- £500 - Wiltshire Youth Marching Band - new band instruments
- £2,850 - Gloucester Road Allotment Association – creation of paved pathway
- £3,000 – Friends of Newtown Primary School – to purchase equipment for the swimming pool
- £788 – BA14 Culture - Take the Lead (Pop) young peoples’ performance project
- £483 – Monday Wednesday Club – to purchase storage equipment and woodwork materials
- £1,890 – Councillor led project – noise assessment for proposed Paxcroft mead Skatepark
- £6,500 - Councillor led project – to tarmac footpath of Boundary Walk
- £11,360 - Councillor led project – to purchase equipment and kitchen for Trowbridge Town Hall
- £1,000 - Trowbridge Sea Cadets Unit – to repair the unit roof
- £5,000 - Trowbridge Sports Forum – to purchase a mini bus
- £345.70 - West Wilts Model Railway Circle – to insulate roof in new clubroom and exhibition
- £494 - Wiltshire Mind - to purchase a new laptop for the Trowbridge Peer Support Social Group
- £1,000 - Big Community Grow – to purchase a marquee for the Trowbridge Apple Festival
- £500 - Mead Community School PTA – to purchase a new shed for the school gardening
- £5,000 – Councillor led project - Security & improvements to Trowbridge Park Bandstand

This leaves a remaining budget total of **£43,483.93** to allocate in 2013/14.

1.3 Area Boards will be encouraged to develop ways of linking grant funding to locally agreed priorities emerging from the Joint Strategic Assessment, the local community plan or other relevant local evidence.

- 1.4 An on-line funding application process has been introduced for all applicants.
- 1.5 In 2013/14 up to £500 unmatched funding will be available to support small local projects. All applications for projects exceeding £500 will be expected to provide match funding (either in cash or in kind) to the value of a minimum of 50% of the total requested
- 1.6 In 2013/14 applications specifically for Wiltshire Online, Digital Literacy will be considered, with £1,500 being allocated to each area board and distributed through the community area grants process.
- 1.7 In support of the Olympic and Paralympic legacy, in 2013/14 the Area Boards will particularly welcome applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.8 Area Boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.9 In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.10 In addition to CAGs, Councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.11 Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.12 Funding applications will be considered at every ordinary Area Board meeting.
- 1.13 Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available to view on the Wiltshire Council web http://portal.wiltshire.gov.uk/areaboard_grants/grants_list.php
- 1.14 All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants

made by the area board.

Background documents used in the preparation of this Report

- Area Board Grant Guidance 2013/14 as presented for delegated decision
- Technical Officers report

2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2013/14 year are made to projects that can realistically proceed within a year of the award being made.

3. Environmental Impact of the Proposals

- 3.1. Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the budget allocated to the Trowbridge Area Board. If the funding is allocated according to the recommendations in this report there will be **£1,211.57 remaining** in the budget for 2013/14.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Diversity Implications

- 7.1. Community Area Grants give local community and voluntary groups, an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 where appropriate.

8. Community Grant Applications

| Applicant 8.1 | Project summary | Funding requested |
|--------------------------------------|-------------------------|--------------------------|
| Wiltshire Youth Marching Band | To purchase 5 new drums | £1,250 |

- 8.1.1 The application meets the grant criteria and will encourage more young people to

be involved in musical activity.

8.1.2 The applicant will contribute 50% of other funding towards the project.

8.1.3 **It is recommended that a grant of £1,250 is approved.**

| Applicant 8.2 | Project summary | Funding requested |
|---|--|--------------------------|
| Longmeadow Tenants and Residents Association | To refurbish toilets at Longfield Community centre | £5,000 |

8.2.1 The application meets the grant criteria.

8.2.2 The applicant is contributing over 50% of other funding towards the project.

8.2.3 **It is recommended that a grant of £5,000 is approved.**

| Applicant 8.3 | Project summary | Funding requested |
|-----------------------------|------------------------------------|--------------------------|
| Relate Mid Wiltshire | Towards the relocation of premises | £5,000 |

8.3.1 The application meets the grant criteria.

8.3.2 The applicant is contributing over 50% of other funding towards the project.

8.3.3 **It is recommended that a grant of £5,000 is approved.**

| Applicant 8.4 | Project summary | Funding requested |
|-------------------------------|---|--------------------------|
| Hilperton Village Hall | To purchase screen and projector for the hall | £481.93 |

8.4.1 The application meets the grant criteria.

8.4.2 The applicant is not contributing any funding towards the project.

8.4.3 **It is recommended that a grant of £481.93 is approved**

| Applicant 8.5 | Project summary | Funding requested |
|--|---|--------------------------|
| Parents of West Ashton Primary School | Towards providing a new kitchen for the school. | £946.63 |

8.5.1 The application meets the grant criteria and will benefit the local community as well as children and young people attending the school.

8.5.2 The applicant is contributing over 50% of other funding towards the project.

8.5.3 **It is recommended that a grant of £946.63 is approved**

| Applicant 8.6 | Project summary | Funding requested |
|-------------------------------|---|--------------------------|
| The Mead Academy Trust | Towards equipment for the Castle Mead Community Club. | £750 |

8.6.1 The application meets the grant criteria and will specifically encourage children to be involved in play and physical activity.

8.6.2 The applicant is contributing over 50% of other funding towards the project.

8.6.3 **It is recommended that a grant of £750 is approved**

| Applicant 8.7 | Project summary | Funding requested |
|------------------------------|---|--------------------------|
| Collaborative Schools | To replace outdoor play equipment at Larkrise Special School. | £500 |

8.7.1 The application meets the grant criteria and will benefit disabled children.

8.7.2 The applicant is contributing over 50% of other funding towards the project.

8.7.3 **It is recommended that a grant of £1,000 is approved**

| Applicant 8.8 | Project summary | Funding requested |
|---------------------------------|---|--------------------------|
| Trowbridge Arts Festival | Towards an arts project "Small Town Matters." | £1,420 |

8.8.1 The application meets the grant criteria.

8.8.2 The applicant is contributing 50% of other funding towards the project.

8.8.3 **It is recommended that a grant of £1,420 is approved**

| Applicant 8.9 | Project summary | Funding requested |
|---|---|--------------------------|
| The Multi Sensory Art Project at Larkrise School | To provide disabled children with creative and sensory experiences. | £2,855 |

8.9.1 The application meets the grant criteria and will benefit the severely disabled children.

8.9.2 The applicant is contributing over 50% of other funding towards the project.

8.9.3 **It is recommended that a grant of £2,855 is approved**

| Applicant 8.10 | Project summary | Funding requested |
|-----------------------------|-------------------------|--------------------------|
| Trowbridge Town Team | To run a teenage market | £4,000 |

8.10.1 The application meets the grant criteria and will benefit young people.

8.10.2 The applicant is contributing 50% of other funding towards the project.

8.10.3 **It is recommended that a grant of £4,000 is approved**

| Applicant 8.11 | Project summary | Funding requested |
|---|----------------------------------|--------------------------|
| St. John's Church, Upper Studley | To replace the church hall roof. | £5,000 |

8.11.1 The application meets the grant criteria.

8.12.2 The applicant is contributing over 50% of other funding towards the project.

8.13.3 **It is recommended that a grant of £5,000 is approved**

| Applicant 8.12 | Project summary | Funding requested |
|-------------------------|--|--------------------------|
| PTA Grove School | To purchase equipment for after school clubs | £500 |

8.12.1 The application meets the grant criteria and will benefit the local community including children.

8.12.2 The applicant is not contributing any funding towards the project.

8.12.3 **It is recommended that a grant of £500 is approved**

| Applicant 8.13 | Project summary | Funding requested |
|--|---|--------------------------|
| St John's Catholic Primary School PTA | For equipment to provide refreshments at community events | £480 |

8.13.1 The application meets the grant criteria and will benefit the local community including children.

8.13.2 The applicant is not contributing any funding towards the project

8.13.3 **It is recommended that a grant of £480 is approved**

| Applicant 8.14 | Project summary | Funding requested |
|--|--|--------------------------|
| Beehive Cricket Club, Southwick | Towards a practice cricket net facility. | £3,600 |

8.14.1 The application meets the grant criteria and will benefit the local community including children and young people.

8.14.2 The applicant is contributing over 50% of other funding towards the project.

8.14.3 **It is recommended that a grant of £3,600 is approved**

| Applicant 8.15 | Project summary | Funding requested |
|---------------------------|-------------------------------------|--------------------------|
| Hope Nature Centre | To install CCTV and an alarm system | £5,000 |

8.15.1 The application meets the grant criteria and will benefit the local community including people with learning & physical disability.

8.15.2 The applicant is contributing over 50% of other funding towards the project.

8.15.3 **It is recommended that a grant of £5,000 is approved**

| Applicant 8.16 | Project summary | Funding requested |
|--|---------------------------------------|--------------------------|
| Friends of Southwick Country Park | To purchase hand tools for volunteers | £488.80 |

8.16.1 The application meets the grant criteria.

8.16.2 The applicant not contributing any other funding towards the project.

8.16.3 **It is recommended that a grant of £488.80 is approved**

| Applicant 8.17 | Project summary | Funding requested |
|---|--|--------------------------|
| Trowbridge and District White Ensign Association | Repairs to the Holy Trinity Church WW1 War Memorial. | £5,000 |

8.17.1 The application meets the grant criteria and will be a part of the WW1 Centenary commemorations.

8.17.2 The applicant is contributing over 50% of other funding towards the project.

8.17.3 **It is recommended that a grant of £5,000 is approved**

9. Recommendations

9.1 It is recommended that the Area Board agrees to the recommendations in paragraphs 8.1 - 8.17

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| Appendices: | Appendix 1 - Community Area Grant applications |
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